



Health Protocol regulations

These Health Protocol regulations are based on documentation issued by the French Ministry of Education, and include the input of conclusions emanating from the LFID Work committees that took place in July and in August 2020.

Convergence of Health protocol measures worldwide

Recommended measures all over the world remain the same and are as follows:

- Regular air ventilation of rooms,
- Disinfection of school premises,
- Regular washing of hands,
- Organization systems limiting contacts inside the classroom, the canteen and on school transport: staggered entrances and exits, separate recess periods, plans for movement of persons, groups formed according to age group...
- Wearing of mask when social distancing cannot be maintained.
- Protection of adults, notably teachers and vulnerable students

Regarding exclusion policy, all countries in the world require that students, parents and teaching staff, presenting any symptoms must not attend school. The LFID health protocol implements the same procedure, taking into account all present scientific data available and maintaining a balance between the protection of all and school functioning, compatible with quality education.

It mainly depends on the collective capacity, at the local level, to restrict firstly the transmission and secondly to implement appropriate measures that adequately respond to the growth of the epidemic.

In any case, it is necessary to distinguish between an emergency situation and a health crisis. Preparation for a health crisis does not require an emergency to take place but is viewed as part of an anticipatory process. In case of a local closure or reorganization, where there would be a sudden spike registered in epidemic cases, LFID needs to be fully equipped and skills need to be developed so that each person is able to respond to such a situation.

A positive self image (indispensable to take care of one's self and practice sound hygienic practices), is not the result of sifting through various information sources and adopting communication measures, but forms part of an ongoing educational process.

Far from being passive, children and teenagers have the innate ability to learn precautionary, barrier gestures and to behave appropriately. Success is conditional upon their participation and requires a long term approach. It is worth pointing out that an epidemic may last several weeks, months, or even a year, its impact on learning, socialization and the mental health of students must be considered.

It is therefore not about implementing a protocol but rather putting into practice operational measures

In order to implement the most appropriate measures, the involvement of all, students, teachers, education and health professionals remains crucial in order to meet this common challenge.

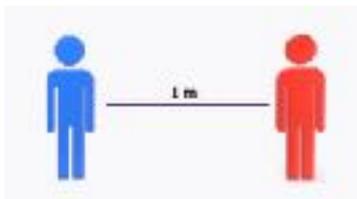
Prerequisite

The parents of students fulfill therefore an essential role. They undertake to not send their children to LFID in case of fever (38 °Celsius/100,4 °F or higher) or in case of symptoms associated with Covid-19 occurring in the student or among a family member. Moreover, students having tested positive for SARSCov2, or those who have a member of their household, having tested positive or identified as a risk contact must not come to the school or on the school premises. They are to inform the school principal.

The staff must follow the same rules.

Entry of accompanying persons to the school buildings and premises is allowed. However, it must be limited to the strict necessary and they may enter only after thorough cleaning and disinfecting of hands. They must wear a protective mask and follow the rule of physical distancing of at least 1 meter of distance.

Rules of physical distancing



In closed spaces (classrooms, library, dining halls, canteens, boarding schools...), physical distancing is not compulsory when it is not materially feasible or when it does not allow for entry of all students. However, spaces are organized in such a manner as to maintain the widest distance possible between students, especially in classrooms and dining areas.

In outside areas, physical distancing does not apply.

Implementation of protective barrier measures

Precautionary, barrier measures given below must be applied constantly, everywhere and by everyone. As of now, these individual prevention measures are the most efficient in combating the transmission of the virus.



Washing of hands

Hand washing is essential. It consists of washing thoroughly all parts of the hands with soap and water for 30 seconds. Drying of hands must be done if possible by using a disposable paper tissue or by drying hands in the air. Shared use of tissues is forbidden.

Failing that, the usage of a hydro-alcoholic solution may be allowed but under the strict supervision of an adult at the primary level in school.

Washing of hands must be done, at the very least :

- Upon arrival at the school or the school premises; Before each meal ; After using the toilets ; In the evening before returning home or upon arrival at home.

Washing of hands at the sinks may be done without physical distancing.

Wearing of mask

For the staff

The wearing of a "general mainstream" mask is mandatory for staff personnel, in front of students and their legal guardians as well as in front of their colleagues, whether they are in closed environments or outside. Of course, it is not compulsory to wear a mask when it hinders an activity (such as eating, sports activities etc.). In such situations, special attention is given to restrict mixing of persons and to follow distancing measures.

When the mask is not used, it can be hung on an isolated hook or folded without external or internal contact points (do not roll it) and kept safely in an individual case.

For students

Recommendations given by Health authorities are as follows:

- **For kindergarten students, wearing of masks is not allowed ;**
- **For students of elementary classes, the wearing of a mask is not recommended but masks are kept at the disposal of students, presenting symptoms and waiting to leave school ;**
- **For middle school and high school students, a "general mainstream" mask is compulsory in closed environments as well as in outside spaces.**

The advice of the doctor determines the conditions for wearing of mask for students displaying medical symptoms.

Parents are to provide masks for their children. The Ministry gives each middle school and high school, "general mainstream " masks so that they are at the ready disposal of students who do not have them.

Air ventilation of classrooms and other school premises

Air ventilation of school premises is done regularly and lasts at least 15 minutes each time. Classrooms as well as all other school premises used during the day are air ventilated in the morning prior to the arrival of students, during each recess period, during lunch time (in the absence of people) and during the cleaning of the premises. Air ventilation takes place every 3 hours at the very minimum.

In case of mechanical ventilation, proper functioning and maintenance is ensured.

Limitation on mixing of students

The restriction of mixing between groups of students (classes, class groups or levels) is not compulsory. However, LFID organizes the unfolding of the daily school activities in such a manner as to limit as much as possible intermingling among groups of students. Arrivals and departures of students are closely monitored so as to limit to the maximum the clustering of students and/or of parents. Staff as well as middle school and high school students must wear a mask at all times during all their movements.

Cleaning and disinfection of premises and equipment

The cleaning and disinfection of premises and equipment form a necessary component of the fight against the spreading of the virus.

Cleaning of the grounds and of the surface areas (tables, desks) are done at minimum once a day.

Cleaning and disinfection of surfaces, commonly touched by students and staff, in classrooms, work areas and other common spaces (such as door knobs) is also conducted twice daily at minimum.

Tables of the dining area are cleaned and disinfected after each catering service.

Access to games area, benches and external collective spaces is allowed. The access to objects shared by a same class or a same group (balls, toys, books, games, magazines, reusable leaflets, pencils, etc.) is allowed.

Training, information and communication

LFID will state a detailed communication plan to inform and involve all students, parents and members of the staff in order to prevent the spreading of the virus.

Staff

The school management staff, teachers as well as all other staff are trained in preventive barrier measures, the rules of physical distancing and the wearing of the mask for themselves and for the students they have under their responsibility. **This training is to be adjusted according to the age of the students and implemented from the very start.**

Parents

They will be **clearly informed of** :

- The conditions of functioning of LFID and of the evolution of the measures taken ;
- Their role in adopting and following barrier gestures (explaining to their child, providing for disposable paper tissues, using garbage bins, etc.) ;
- Monitoring possible symptoms that may occur in their child before the child leaves for school, middle school or high school (Temperature must be lower than 38°C/100,4°F) ;
- The necessity of declaring a confirmed case in the household and specifying if the student is concerned ;
- Measures put into place in case of occurrence of symptoms among a student or a staff member; procedure to be implemented when a case arises, whether it concerns one's own child or another student; important phone numbers, to obtain information and contact numbers of health personnel, doctors and nurses, closely involved with the school.
- Entry and exit points and entry and exit timings for students ;
- School timings to follow to prevent gatherings at time of entry and exit ;
- Organization of school lunches.

Students

Students will have all **practical information on barrier gestures, such as hand washing hygiene measures, wearing of mask** as well as updated information on these various measures. These shall be adjusted according to the age of the students.

Practical operational measures in place at LFID

Equipement to welcome students

LFID Entrances	<p>Two entry points :</p> <p>One for Primary students</p> <p>One for Secondary students</p> <p>Both are equipped with a temperature assessment device, sanitizers and sanitizing footbath mats.</p>
Administrative staff and vie scolaire rooms	<p>Installation of sanitizers at each entry point</p> <p>Installation of a UV lamp (destroys 99,9% of viruses)</p> <p>Installation of a partition screen (flexiglass)</p>
Teaching staff room	<p>Staff room on the first floor (Teachers + ASEM- Assistant Teachers)</p> <p>Staff room on the second floor (Teachers + School monitors)</p> <p>Room without MAGNETO system shall be mandatorily air ventilated</p> <p>Installation of a UV lamp (destroys 99,9% viruses)</p> <p>Provision of cleaning gel for objects collectively used (computer mouse, keyboard, photocopying machine)</p> <p>Installation of partition screen (flexiglass), allowing removal of mask if needed (during meals).</p>
Class rooms	<p>Equipped with a MAGNETO system (filtering of pollution) .Does not require air ventilation.</p> <p>Installation of UV lamps enabling 99.99% destruction of viruses and bacteria.</p> <p>Installation of a partition screen (flexiglass) for teachers, if required may remove mask when seated at desk.</p> <p>Provision of cleaning gel for objects collectively used (computer mouse, keyboard).</p>
Class rooms	<p>Not equipped of MAGNETO system (Study, Plastic arts, Music room), require air ventilation.</p> <p>Installation of UV lamps enabling 99.99% destruction of viruses and bacteria.</p> <p>Installation of a partition screen (flexiglass) for teachers, may if needed remove their mask.</p> <p>Provision of cleaning gel for objects collectively used (computer mouse, keyboard).</p>
Toilets	<p>Provision of a toilet area for each class.</p> <p>Installation of pedal operated taps for each sink</p> <p>Creation of a second room, next to the nursery, to isolate a sick person.</p>

School canteen	Installation of partitions
Furniture	Setting-up of individual tables and chairs for each student. Setting-up in kindergarten of individual boxes for supplies.

Operational procedures for students and teachers

Each student must have 2 masks per day: change of mask during the midday break.

Entries/Exits	<ul style="list-style-type: none"> ➤ Entries : separate for primary and secondary students Wearing of mask for all students prior to entry. <ul style="list-style-type: none"> • Kindergarten : Morning : Parents drop their child (children) to the teacher using the external door of the classroom, except in case of PS/MS class (Mme Ginguené) who will use the corridor. <ul style="list-style-type: none"> • Elementary : Students will go directly to their classroom. Timings : <ul style="list-style-type: none"> • Secondary : 8hr 00 • Elementary : 8hr 05 • Kindergarten : 8hr 15 • TPS : 8hr 30 ➤ Exit: common as the timings are not the same for primary and secondary students. Wearing of mask is mandatory for all students. <ul style="list-style-type: none"> • Kindergarten : Parents will pick up their child from the external door of the class room, with the exception of the students of PS/MS class. • Elementary : Students of classes will go to the basketball ground along with their teacher. Each class will be allotted a specific place and parents will pick up their child from the basketball ground.
Class movements	<ul style="list-style-type: none"> • Classes should avoid crossing each other. • An exit door shall be assigned for each primary class. Elementary school building (2nd floor : CE2 exit A - CE2/CM2 exit B - 1st floor : CM1 exit A - CE1 exit B through Shanti room) Exit A : internal staircase. Exit B : External staircase behind the primary building.

Recess	<ul style="list-style-type: none"> ➤ Primary <ul style="list-style-type: none"> • Recess area separated into 2 areas to prevent classes from mixing. • Tennis ground : CM1 and CE2(10hr00/10hr25) • Basketball ground : CP and CP/CE1 (10hr/10hr25) • Basketball ground : CE2/CM2 - CE1 (10hr30/10hr50) • Kindergarten : <ul style="list-style-type: none"> TPS : 9hr 15/9hr 45 PS + PS/MS : 9hr 45/10hr 15 MS + GS : 10hr 15/10hr 45 ➤ Secondary <ul style="list-style-type: none"> • No inter class activities
In the classroom	<ul style="list-style-type: none"> • Kindergarten : No physical distancing and wearing of mask for students in the same class. • Elementary : Compulsory wearing of mask. Possible adjustment for cycle 2 classes. • No Part Moduable classes if they entail mixing of students from different classes. • Secondary : Physical distancing and wearing of mask. <p>The providing of shared objects used within the same class (balls, toys, story books, magazines, reusable leaflets, pencils etc.) is allowed as daily cleaning is ensured (or after a 12 hour period has lapsed since the last usage).</p> <p>It is not necessary to systematically wash hands after having touched or shared objects or papers within the same class.</p> <p>For the secondary classrooms that are used collectively (music room, plastic art, earth and life sciences, physics-chemistry, study) they must be cleaned after each class ends.</p>
Canteen	<p>The organisation of the school canteen will depend on the sanitary situation</p> <ul style="list-style-type: none"> • 1st solution : in the class room • 2nd solution : in the canteen • 3rd solution : mixed <p>Primary : in the class room. Secondary : usage of the canteen area with rotation of classes.</p> <ul style="list-style-type: none"> • Usage of a recyclable lunch Box

Measures intended for Parents

Presence at LFID	<ul style="list-style-type: none"> Mandatory adherence to health directives (wearing of mask, washing of hands, standing on sanitizing footbath mat) and measures relating to movement.
Duties of parents	<p>Parents are requested to take the following precautions before dropping their children to school :</p> <ul style="list-style-type: none"> Monitor any occurrence of symptoms in their child, by temperature checking before leaving for school in case of any symptom linked to Covid-19 or any fever ; In case of symptoms linked to Covid-19 or fever (38°C/ 100,4°F or higher), the child must not be sent to school and the parents must consult a doctor and take all necessary measures ; Follow strict hygiene practices in hand washing, washing hands before leaving for school and upon returning from school.

Medical guidelines:

For students enrolled and adults employed at LFID.

If tested positive for covid19: Fourteen day quarantine period to be observed before returning to LFID.

Student tested positive : All family members must remain in isolation during 14 days as well as all students belonging to the Class group.

Student : Suspected covid carrier in LFID	<ul style="list-style-type: none"> Isolation with wearing of mask and informing of parents.
Teacher : Suspected covid carrier at LFID	<ul style="list-style-type: none"> Isolation with compulsory wearing of mask and implementation of protocols.
Staff : Suspected covid carrier at LFID	<ul style="list-style-type: none"> Isolation with compulsory wearing of mask and implementation of protocols.

Precautions

This protocol shall be regularly re-evaluated in order to improve its implementation, and if required the training process for all concerned.